

Inventateq

# ADVANCED TALLY AND GST COURSE CURRICULUM

## YOUR JOB HUNTING ENDS HERE

Start your career with TALLY & GST Course that gets  
Your Dream job!

# Become an Expert in TALLY

It is only skills and not degree that can help you grow. But if you are one of those individuals who believe in getting certified along with skills then we have got you covered. After completion of the training not only will you become an expert in InTALLY.

- ☀ BASIC, ADVANCED & PROFESSIONAL CERTIFICATE
- ☀ Industry Recognized INVENTATEQ Certificate



# GET TRAINING AND GET EMPLOYED



CLASS ROOM TRAINING



ONLINE TRAINING



CORPORATE TRAINING

12,209+  
Trainees

500+  
Batches

4.9/5  
Ratings

# 12,209+ Success Stories

Here is what they say about INVENTATEQ.



one of the best institutes to start learning Tally erp 9, very well-planned structure and step by step process with detailed explanation of each and every topic by sir and assistance is provided in lab as well for practice purpose and guidance of instructor in project work is amazing and above all the institute is known for its discipline and good conduct...

**ARUN KUMAR**



From Google I found this institute for Tally... Trainer teaches all the topics to understand every student... who don't know about basics... like Accounts, Audits, Payroll and Tax's etc.... and the Computer LAB is also good. I Really like that the Faculty focus on every student... clarify her doubts with patience. I can say this is best institute for Accounting Courses. Thanks to InventaTeq.

**BHARATHI**



InventaTeq is really best Institute to learn accounting Courses at low cost. Their course content is nice and they meet every topic of the course in classroom. These people are good in teaching and doubt clarification & also it has good lab facility for practice session.

**PHANI**



I joined HRM & tally course. Very good to be a part of this institution from the last 3 months, learnt lot of technical stuff from Vishu sir, his way of conducting classes is awesome. His practical documents helped me a lot in solving many technical problems. Timing is flexible, amount is affordable.

**SUMALATHA**



# 12,209+ Success Stories

Here is what they say about INVENTATEQ.



It was highly informative and Hands on learning experience. This is the Best Institute in Tally. The training is absolutely fantastic and atmosphere is very nice. Thanks to Inventateq.

**AKILA N**



Excellent training center for Tally and HRM. They explained any topic number of times and doubt explanation very Good...I am very satisfied from Inventateq. Overall good experience. Concepts were made clear. Good environment, experienced and well accomplished trainers. Good handsome practice and project.

**LAKSHMI RANI**



Inventateq is Best institute for Tally course in Bangalore. Affordable fee and punctual trainer. I can say go for it if you are expecting a best Tally Training In Bangalore.

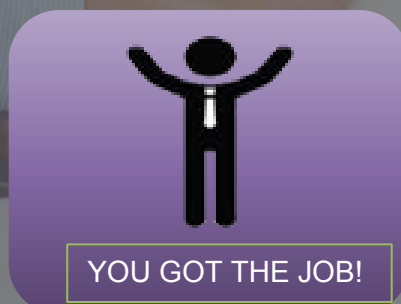
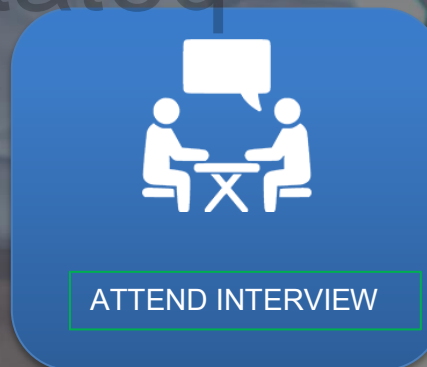
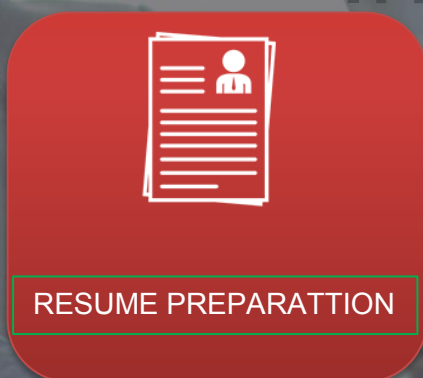
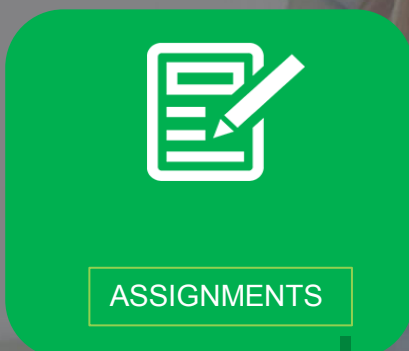
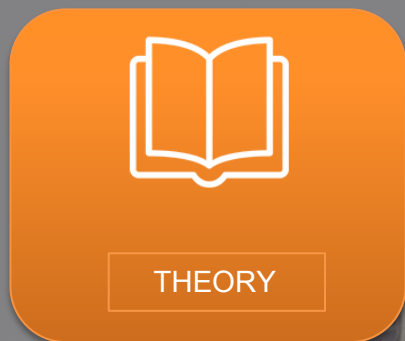
**ANAND VAJPAI**



I have been trained on Tally Course here. I will definitely recommend joining for the course as trainer has got great skills and abundant knowledge on the concepts. Thanks to INVENTATEQ for the support. Amazing place to learn ...

**GOWTHAM NANDA**

# Training Process



## Course Key Points

❖ Industry Relevant Course Content

❖ Tally.ERP 9 GST Update Version Training

### 1. Basics of Accounting

Type of Accounts, Golden Rules of Accounting, Accounting Principles, Concepts and Conventions, Double Entry System of Book Keeping mode of accounting, Financial Statements, Transactions, Recording Transaction.

### 2. Fundamental of Tally.ERP9

- ✓ Getting fundamental with Tally.ERP9
- ✓ Creation & Setting up of Company in Tally.ERP9
- ✓ Accounting Masters in Tally.ERP9
- ✓ F11 Features
- ✓ F12 Configurations
- ✓ Setting up Account Head

### 3. Inventory in Tally.ERP9

- ✓ Stock Group
- ✓ Stock Categories
- ✓ Godowns / Locations
- ✓ Units of Measure
- ✓ Stock Items

### 4. Voucher Entry in Tally.ERP9

- ✓ Accounting Vouchers
- ✓ Inventory Vouchers
- ✓ Invoicing

## 5. Advance Accounting in Tally.ERP9

- ✓ Bill-wise details
- ✓ Cost Centers and Cost Categories
- ✓ Multicurrency
- ✓ Bank Reconciliation
- ✓ Interest Calculations
- ✓ Budgets & Controls
- ✓ Scenario Management

## 6. Advanced Inventory in Tally.ERP9

- ✓ Order Processing
- ✓ Re-order Level
- ✓ Tracking Number
- ✓ Batch-wise details
- ✓ Additional Cost Details
- ✓ Bill of Materials (BOM)
- ✓ Price Level and Price List
- ✓ Stock Valuation
- ✓ Inventory Ageing Analysis
- ✓ Different and Billed Quantities

## 7. Point of Sales (POS)

- ✓ Features of Point of Sales (Pos) in Tally.ERP9
- ✓ POS Invoice
- ✓ POS Report

## 8. Job Costing

- ✓ Configuration Job Costing in Tally
- ✓ Creating Master for Job Costing
- ✓ Recording Transactions
- ✓ Job Costing Report



## 9. Multilingual Capability

- ✓ Configuring Tally.ERP9 for Multilingual Capability
- ✓ Creating Master
- ✓ Entering Transaction
- ✓ Generating Report

## 10. Technological Advantages of Tally.ERP9

- ✓ Tally Vault
- ✓ Security Control
- ✓ Tally Audit
- ✓ Backup and Restore
- ✓ Split Company data
- ✓ Export & Import
- ✓ ODBC Connectivity
- ✓ Online Help
- ✓ Printing Report
- ✓ Data Synchronization

## 11. Tally.NET features

- ✓ Over View of Tally.NET
- ✓ Configuring Tally.NET Features
- ✓ Connect Company on Tally.NET
- ✓ Create Remote User
- ✓ Authorize Remote User
- ✓ Remote Access

## 12. Application Management and Control

- ✓ Concept of Control Center
- ✓ Installing & Activating Tally.ERP9
- ✓ Logging to Control Center
- ✓ Managing Accounts using control center

## 13. Online Help and Support

- ✓ Features Support Center
- ✓ Accessing Support Center
- ✓ Using Support Center

## 14. Goods and Services Tax

- ✓ Basics of GST
- ✓ Configuring GST Features
- ✓ Creating Masters
- ✓ Entering Transactions
- ✓ GST Report
- ✓ GST Filing

## 15. Tax Deducted at Sources (TDS)

- ✓ Basic Concepts of TDS
- ✓ Configuring TDS in Tally.ERP9
- ✓ Creation Masters
- ✓ Processing Transaction
- ✓ TDS Reports

## 16. Payroll and Compliances

- ✓ Configuration Payroll in Tally.ERP9
- ✓ Creating Payroll Masters
- ✓ Processing Payroll in Tally.ERP9
- ✓ Accounting for Employer PF Contribution
- ✓ Accounting for Employer ESI Contribution
- ✓ Payment of Professional Tax



Inventateq



# POPULAR COURSES FROM INVENTATEQ



## 100% JOB ORIENTED TRAINING COURSES WE PROVIDE

❖ Digital Marketing (SEO/Social Media/PPC Google Adwords)	❖ BigData Hadoop Course	❖ Software Testing Course, Manual Testing, QTP, UFT, Loadrunner
❖ Best SEO Training	❖ Spark and Scala Course	❖ Block Chain Training Courses
❖ AWS Training	❖ DevOps Training	❖ Artificial Intelligence Courses
❖ Cloud Computing Training	❖ Angularjs and Node JS Training	❖ Tally ERP & GST Accounting classes
❖ Data Science Courses	❖ Weblogic Training	❖ Java course
❖ RPA Training	❖ .NET Technologies	❖ Machine Learning Certification Training
❖ Internet of Things IoT Training	❖ SOA Suite 11g	❖ C C++ Course
❖ Microsoft Azure Training	❖ Oracle DBA Training	❖ Tableau
❖ Data Warehousing - Informatica	❖ Oracle SQL, PLSQL, DBA, D2k, Apps	❖ PHP MYSQL, Python
❖ Selenium Training	❖ ETL Testing Course	❖ Human Resources Classes
❖ IBM Cognos 10 BI & Cognos TM1	❖ PPC Training Institute	❖ Microstrategy Course
❖ Qlikview (Designer, Developer, Publisher, Server)	❖ Autodesk Revit Training	❖ Cisco CCNA Networking
❖ IBM Websphere	❖ Autodesk CAD 2d and 3d Course	❖ SAS Training
❖ Learn ODI 11g	❖ Catia Training	❖ Softskill Courses
❖ Python Training	❖ Wiring Harness Training	❖ ITIL Certificate Training
❖ Abinitio Classes	❖ Content Writing Training	❖ SAP Courses
❖ Web Designing Course	❖ Siebel CRM Courses	❖ OBIEE
❖ Data Stage Classes	❖ Clear Case Training	



# 6 CENTERS AND COUNTING

## BTM LAYOUT

#687, 1st Floor, 29th Main, 3rd Cross,  
Coming from Silkboard, take left at AXA  
company signal, opp to OI Play school,  
Bangalore, Karnataka.  
Call us : 080 - 42108236  
Mail Us: [inventateq.btm@gmail.com](mailto:inventateq.btm@gmail.com)

## MARATHALLI

No.43, 3rd Floor, Marathahalli, from Old  
Brand Factory towards Old Airport, Next  
to Axis Bank,  
Bangalore, Karnataka  
Call us: 080 - 42024661  
Mail Us:  
[inventateqq.marathahalli@gmail.com](mailto:inventateqq.marathahalli@gmail.com)

## JAYA NAGAR

No. 16, 2nd Floor, 11th Main Road,  
Jayanagar 4th 'T' Block,  
Next to Jayanagar Head Post-office,  
Bangalore – 41.  
Call us: 080 - 41502315  
Mail Us:  
[inventateq.jayanagar1@gmail.com](mailto:inventateq.jayanagar1@gmail.com)

## RAJAJI NAGAR

No. 18, 2nd Floor, Mahakavi Kuvempu  
Rd, near Navrang Theatre Road, Opposite  
to Nethradhama Hospital MKK Road, 1st  
Block, Rajajinagar, Bengaluru, KA-560010.  
Call us 080 - 41713019  
Mail Us:  
[inventateq.rajajinagar@gmail.com](mailto:inventateq.rajajinagar@gmail.com)

## KALYAN NAGAR

No. 509, 4th Main, Kammanahalli Main Rd,  
HRBR Layout 3rd Block, HRBR Layout,  
Kalyan Nagar, Bengaluru, Karnataka 560043  
Near McDonald's, Opposite to Petrol Bank  
and Aptech  
Bangalore, Karnataka 560043.  
Call us +91-6366644707  
Mail Us: [inventateq.kalyannagar@gmail.com](mailto:inventateq.kalyannagar@gmail.com)

## CHENNAI

Velachery main road, No 2, 11th Main  
Road, G1 Es El En Manasarover, Vijaya  
nagar Opposite to Grand Mall, Near  
Chennai Silks, Next to Venkateswara  
Super Market, VELACHERY, Chennai,  
Tamilnadu-600042  
Call us +91-9840021877 | 044-43324939  
Mail Us: [inventateq.chennai@gmail.com](mailto:inventateq.chennai@gmail.com)

# IT IS TIME YOU GET STARTED WITH FREE DEMO CLASSES



[www.inventateq.com](http://www.inventateq.com)

[info@inventateq.com](mailto:info@inventateq.com)



76-76-76-5421



Weekdays Batches,  
Weekend Batches